

## meeting: AUDIT COMMITTEE

- date: MONDAY 19 DECEMBER 2011
- time: 1400 HOURS
- place: COMMITTEE ROOM 3, CIVIC CENTRE
- members: Councillors Inston (Chair), Claymore, Dr Hardacre, Mrs Keirle, Leach, Mrs Mills, Simkins and Mrs Thompson

For further information on the agenda or the meeting generally, please contact:

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## PART I – OPEN ITEMS (Open to Press and Public)

- 1. Apologies for Absence
- 2. **Declarations of Interest**
- 3. Minutes
  - (a) Audit Committee 7 November 2011 (For approval)
  - (b) Audit (Final Accounts Monitoring and Review) Sub Committee – 5 December 2011 (For information)

### 4. **Matters Arising** [To consider any matters arising from the Minutes]

- 5. Schedule of Outstanding Minutes [For information]
- 6. Work Programme 2011/12 [For information]
- 7. EXTERNAL AUDIT REPORTS AND INSPECTION:-

(a) External Audit - Annual Audit Letter 2010/11 [To note the letter from PwC]

### 8. FINAL ACCOUNTS:-

#### (a) 2010/2011 Statement of Accounts Lessons Learnt

[To note progress in planning and delivering the Statement of Accounts for 2011/12 and agree that the Audit (Final Accounts Monitoring and Review) Sub – Committee receive regular reports providing updates on progress]

## 9. RISK MANAGEMENT/ASSURANCE ON SERVICE RISKS REPORTS

(a) Corporate Risks Update - Risk Management Policy and Strategy [To note the outcome of the review of the Policy and Strategy and the position on the development of the Corporate Risks Profile and to approve the revised Policy and Strategy 2011/12]

#### 10. OTHER GOVERNANCE ISSUES:-

## (a) Benefit Fraud Sanctions Report 2010-2011

[To note the final position as at 31 March 2011 of the sanction results for the Benefit Fraud Investigation Team]

# 11. INTERNAL AUDIT REPORTS:-

### (a) PwC Review of Effectiveness of Internal Audit – Progress Report [To note the action plan following the review by PwC]

### 12. Exclusion of Press and Public

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from consideration of the item of business in Part II of the agenda on the grounds that, in view of the nature of the business to be transacted or the nature of the proceedings, exempt information falling within paragraphs 1,2 & 3 of Schedule 12A of the Act is likely to be disclosed.

#### PART II – EXEMPT ITEMS (Press and Public Excluded)

## 13. INTERNAL AUDIT REPORTS:-

# (a) Audit Plan 2011/12 – Outturn to 30 September 2011 & Audit Work Update

(Schedule 12A, Paragraphs 1,2 & 3)

[To note the outturn position and information relating to current audit work]

12 December 2011